



**MAHENDRA INSTITUTE OF TECHNOLOGY**

(Approved by AICTE-New Delhi, Affiliated to Anna University, Chennai)

**Accredited by NAAC with "A" grade**

Mahendhirapuri, Mallasamudram (W), Namakkal (DT)-637 503, Tamil Nadu

[www.mahendratech.org](http://www.mahendratech.org), Ph:-04288-288527

**INTERNAL QUALITY ASSURANCE CELL**

MIT/Circular/IQAC/2019-2020/Meeting 6

17.12.2019

It is proposed to conduct Internal Quality Assurance Cell Meeting on Thursday, 19<sup>th</sup> December 2019 at 3.00 p.m. in the Board Room. The members are requested to make it convenient to attend the meeting.

**Agenda:**

- Review of action taken in the items mentioned in the previous meeting
- Reopening date and Academic plan for Even Semester 2019-20.
- NPTEL online certification courses
- Placement Training for II and III year.
- Placement 2019-2020.
- NAAC-AQAR Submission
- Any other matter

Thanking you

Yours faithfully

  
IQAC COORDINATOR

  
CHAIRPERSON

Copy to: Dean  
AO office  
All members



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**20.12.2019**

**Minutes of the 6th IQAC Meeting held at 3.00 pm on 19th December 2019 at Board Room**

**Members present:**

S. No.	Name of the Member	Designation
1	Dr. T. Elango, Principal	Chairperson
2	Dr. C. T. Sivakumar, Executive Officer	Management Representative
3	Dr. J. Rajavel, Dean	Academic Expert
4	Dr. L. Selvarajan, Professor/Mechanical	IQAC Coordinator
5	Dr. J. Stanly Jaya Prakash, HoD /CSE	Member
6	Dr. K. Rajkumar, HoD/Mechanical	Member
7	Dr. S. Prabu, HoD/ECE	Member
8	Dr. R. Kathirvel, HoD/EEE	Member
9	Dr. T. Ganesan, HoD/Automobile	Member
10	Dr. M. Prabhu, HoD/Biomedical	Member
11	Prof. A. N. Karthikeyan, HoD/IT	Member
12	Mr. A. G. Ramkumar, Administrative Officer	Administrative Staff
13	Ms. S. Niveetha III year/BME	Student Member

**The following members could not attend the meeting**

S. No.	Name of the Member	Designation
1	Dr. A Athif Shah, Managing Director ABE Semiconductor Designs, Chennai	Member from Industry
2	Ms. K. Aparna QA/RA Executive Advanced Lifesciences Pvt. Ltd. New Delhi	Member from Alumni
3	Dr. S. Umashankar Mallasamudaram	Member from Local Community

Dr. T. Elango, Principal and Chairperson IQAC welcomed the members to the 6<sup>th</sup> IQAC Meeting held at 3.00 pm on 19<sup>th</sup> December 2019. The following agenda points were taken for discussion and consideration.

I. Confirmation of the minutes of the 5th IQAC meeting held on 07.06.2019.

The minutes of 5th meeting of IQAC which were circulated among the members were confirmed.

The action taken report on the resolutions/decisions taken during 5th meeting of IQAC was presented by the Dr. L. Selvarajan, Coordinator, IQAC.

S.No.	Points Discussed	Action Taken
1	To get Autonomy	UGC Inspection was scheduled and completed on 20.07.2019 and 21.07.2019 for the grant of fresh autonomous status. UGC granted fresh autonomous status on 05.08.2019 and a waiting for Anna University Notifications.
2	NPTEL online certification courses	30 faculty members and 32 students were registered for NPTEL online certificate courses in various domains. Mentoring was done Effectively by the following faculty members. 1. Dr. V. Priya, ASP/CSE 2. Mr. Logesh Babu, AP/CSE
3	Placement 2019-2020	Expected and scheduled to participate more than 50 companies in the current academic year 19-20 and planned to place more than 300 students.


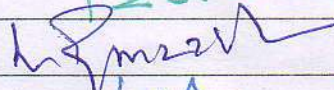
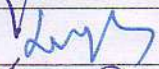
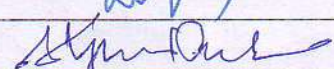
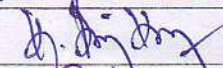
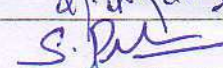
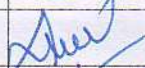

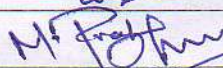
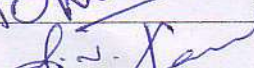
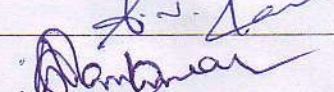

II. Minutes of the 6<sup>th</sup> IQAC meeting

S. No.	Subject / Issue	Outcome of Discussion	Action to be taken
1	Reopening date and Academic plan for Even Semester 2019-20	<ul style="list-style-type: none"> <li>Reopening date is scheduled on 13/12/2019 for II, III and Final years and for I years on 20.01.2020 tentatively.</li> <li>Unit Test-I to be scheduled at the third week of January 2020 and thereafter Unit Test-II and Unit</li> </ul>	The principal, Head of all the departments and faculty members

		<p>Test-III in the subsequent months and tentative dates are presented to the committee as per the Academic Calendar.</p> <ul style="list-style-type: none"> <li>• The last working day is fixed as 27.03.2020</li> <li>• Academic calendar includes all the details indicating specific dates of the conduct of events.</li> </ul>	
2	NPTEL online certification courses	<ul style="list-style-type: none"> <li>• To encourage faculty and students to participate and register NPTEL online courses based on the interested topics conducted by IITs and IISC Bangalore.</li> </ul>	Head of all the departments and faculty members
3	Placement Training for II and III year	<ul style="list-style-type: none"> <li>• It is decided to conduct the placement training classes for II and III year from 06.01.2020 onwards as per the schedule given by Macro Miracle Pvt. Ltd.</li> <li>• The concerned Student Support Team (SST) incharge from each department has to monitor the same.</li> <li>• The placement training is to be monitored by the placement co-coordinators.</li> </ul>	Head of all the departments and SST in charges.
4	Placement 2019-2020	<ul style="list-style-type: none"> <li>• Placement director informed about the companies visited so far for the recruitment and company details for future recruitment.</li> <li>• So far 55 companies visited and totally 330 students were placed from all the departments.</li> </ul>	Placement Director and Coordinator
5	NAAC AQAR Submission	<ul style="list-style-type: none"> <li>• Principal informed the members that college is planning to submit the AQAR through online as per NAAC Guidelines. Concerned Criteria coordinators shall allocate the faculty members and complete the task before the dead line.</li> </ul>	IQAC Coordinator and Heads of the Department.

- IQAC expressed the happiness that our institution is granted Fresh Autonomous status by UGC on 05.08.2019 and we are waiting for Anna University Notifications. Chairperson of the IQAC congratulated all the coordinators, faculty members, non teaching staffs and office staff for the successful completion of UGC inspection.
- Dr. V. Priya, Associate Professor/CSE, received Best Faculty award in Computer Science and Engineering, Junior Category for the year 2019 by Nehru Group of Institutions. The IQAC members appreciated her hard work.
- Dr. S. Sathishkumar, AP/Physics and Dr. Nilabar Nisha U, AP/CSE completed his/her Ph.D Degree in the year 2019. The IQAC members congratulated for their bright carrier and achievements.

The meeting was concluded with vote of thanks by the IQAC Coordinator Dr. L. Selvarajan.

S.No.	Name	Signature
1	Dr. T. Elango, Principal	
2	Dr. C. T. Sivakumar, Executive Officer	
3	Dr. J. Rajavel, Dean	
4	Dr. L. Selvarajan, Professor/Mechanical	
5	Dr. J. Stanly Jaya Prakash, HoD /CSE	
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11	Prof. A. N. Karthikeyan, HoD/IT	
12	Mr. A. G. Ramkumar, Administrative Officer	
13	Ms. S. Niveetha III year/BME	

  
IQAC COORDINATOR

  
CHAIR PERSON