MAHENDRA INSTITUTE OF TECHNOLOGY

(Approved by AICTE-New Delhi, Affiliated to Anna University, Chennai)

Accredited by NAAC with "A" grade

Mahendhirapuri, Mallasamudram (W), Namakkal (DT)-637 503, Tamil Nadu

www.mahendratech.org. Ph:-04288-288527

INTERNAL QUALITY ASSURANCE CELL

MIT/Circular/IQAC/2022-2023/Meeting-16   **15.08.2022**

It is proposed to conduct Internal Quality Assurance Cell Meeting on Monday, 22ndAugust 2022 at 11.00 a.m. The members are requested to make it convenient to attend the meeting.

Agenda:

- Review of action taken on the items mentioned in the minutes of the previous meeting.
- NAAC - AQAR Preparation.
- To discuss strategies for implementing future plan for the year 2022-23.
- Publications and research grants from various organizations.
- Performance of various academic activities and feedback analysis.
- Academic and Infrastructure developments.
- Review of various committees, roles, responsibilities and updates.

Thanking you

Yours faithfully

IQAC Coordinator

Copy to: Dean
            AO office
            All members

CHAIRPERSON

**Dr.T. ELANGO,M.E.,Ph.,D.,M.I.E.
PRINCIPAL,
MAHENDRA INSTITUTE OF TECHNOLOGY
MAHENDHIRAPURI,
VADUGAPALAYAM POST,
NAMAKKAL - 637 503**

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22.08.2022

Minutes of the 16th IQAC Meeting held at 11.00 am on **22.08.22.**

Members of IQAC:

S. No.	Name of the Member	Designation
1	Dr. T. Elango, Principal	Chairperson
2	Dr. C. T. Sivakumar, Executive Officer	Management Representative
3	Dr. J. Rajavel, Dean	Academic Expert
4	Dr. L. Selvarajan, Professor/Mechanical	IQAC Coordinator
5	Dr. J. Stanly Jaya Prakash, HoD /CSE	Member
6	Dr. K. Rajkumar, HoD/Mechanical	Member
7	Dr. S. Prabu, HoD/ECE	Member
8	Dr.N.Saravanakumar, HoD/EEE	Member
9	Dr. T. Ganesan, HoD/Automobile	Member
10	Dr. M. Prabhu, HoD/Biomedical	Member
11	Dr.N.Satish, Hod/IT	Member
12	Mr. A. G. Ramkumar, Administrative Officer	Administrative Staff
13	Karthik. S. IT	Student Member
14	Abithkumar. G. IT	Member from Alumni

Dr.T.Elango, Principal and Chairperson of IQAC welcomed the members for the 16th IQAC Meeting held at 11.00 am on **22.8.22.** The following points were taken for discussion and consideration.

I. Confirmation of the minutes of the 15th IQAC meeting held on 12.04.2022.

The minutes of 15th meeting of IQAC circulated among the members was confirmed.

The following action taken report on the resolutions/decisions taken during 15th meeting of IQAC was presented by Dr. L. Selvarajan, Coordinator-IQAC.
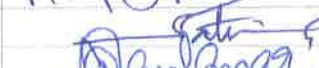
S.No.	Points Discussed	Action Taken
1	Training and Placement	Placement coordinator presented the quarterly report and company based training for final year students.
2	Infrastructure and learning resources.	The HoD of the concerned departments reviewed the lab requirements and the consolidated proposal was submitted for discussion and approval.
3	Action plan for academic year 2022-2023.	The IQAC Coordinator presented the action plan for the academic year 2022-2023.
4	Enhancing Research and Development.	The Principal presented the details about Funded project, Consultancy project, Patent applied and Patent granted.
5	End semester evaluation.	The end semester evaluation work completed on time and also the results were published on time.

II Points discussed in 16th Meeting

S. No.	Subject / Issue	Outcome of Discussion	Action to be taken
1	NAAC-AQAR submission for the year 2022-2023.	Instructed all the criteria coordinators to consolidate the activities for AQAR submission.	IQAC Coordinator
2	Publications and research grants from various organizations	Members appreciated the improvement in research and consultancy works for the present academic year and suggested to continue the practice of conducting at least one program each on IPR, Entrepreneurship, Paper writing, Funding opportunities, and Consultancy. Ensure 1 SCI & 2 SCOPUS papers per Professor and Associate Professors, as well as 2 SCOPUS papers per Assistant Professor Every department shall conduct at least one International Conference, every alternate year.	Head of all the departments and faculty members
3	Performance of various academic activities and feedback analysis	Honors and Minors Degree programs are to be explained to the students. Ongoing Academic and co curricular activities discussed and approved	Controller of Examinations.
4	Academic and Infrastructure developments	Discussed various activities for academic and infrastructure developments including the renovation of the seminar hall, renewal of ERP, and storage devices for a lot of archived data.	Principal
5	Introduction of New Program	The College has introduced the new program Artificial Intelligence & Machine Learning from the year 2022 - 23 Principal insisted and encouraged the faculty members to register for their PhD in January session 2023.	Head of all the departments and faculty members

The meeting ended with vote of thanks by the IQAC Coordinator Dr. L. Selvarajan.

Members Attended:

S.No.	Name	Signature
1	Dr. T. Elango, Principal	
2	Dr. C. T. Sivakumar. Executive Officer	
3	Dr. J. Rajavel. Dean	
4	Dr. L. Selvarajan. Professor/Mechanical	
5	Dr. J. Stanly Jaya Prakash. HoD /CSE	
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11	Dr. N.Satish. HoD/IT	
12	Mr. A. G. Ramkumar. Administrative Officer	
13	Karthik. S. IT	
14	Abithkumar. G. IT	

IQAC COORDINATOR

CHAIR PERSON