



MAHENDRA INSTITUTE OF TECHNOLOGY

(Approved by AICTE-New Delhi, Affiliated to Anna University, Chennai)

Accredited by NAAC with "A" grade

Mahendhirapuri, Mallasamudram (W), Namakkal (DT)-637 503, Tamil Nadu

www.mahendratech.org, Ph:-04288-288527

INTERNAL QUALITY ASSURANCE CELL

MIT/Circular/IQAC/2022-2023/Meeting 17

13.12.2022

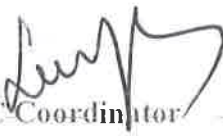
It is proposed to conduct Internal Quality Assurance Cell Meeting on Tuesday, 20th December 2022 at 11.00 a.m. The members are requested to make it convenient to attend the meeting.

Agenda:

- Review of action taken in the items mentioned in the previous meeting minutes.
- Online Courses swayam/ NPTEL
- To review the outcome of faculty development training programs conducted to improve their subject domain and pedagogical skills.
- To review the status of student activities.
- To review the Quality Initiatives and adoption of best practices.

Thanking you

Yours faithfully


IQAC Coordinator

Copy to: Dean
AO office
All members


CHAIRPERSON
13/12/22

Dr.T. ELANGO, M.E., Ph., D., M.I.E.
PRINCIPAL,
MAHENDRA INSTITUTE OF TECHNOLOGY,
MAHENDHIRAPURI,
VADUGAPALAYAM POST,
NAMAKKAL - 637 503.





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20.12.2022

Minutes of the 17th IQAC Meeting held at 11.00 am on 20.12.2022.

Members of IQAC:

S. No.	Name of the Member	Designation
1	Dr. T. Elango, Principal	Chairperson
2	Dr. C. T. Sivakumar, Executive Officer	Management Representative
3	Dr. J. Rajavel, Dean	Academic Expert
4	Dr. L. Selvarajan, Professor/Mechanical	IQAC Coordinator
5	Dr. J. Stanly Jaya Prakash, HoD /CSE	Member
6	Dr. K. Rajkumar, HoD/Mechanical	Member
7	Dr. S. Prabu, HoD/ECE	Member
8	Dr.N.Saravanakumar, HoD/EEE	Member
9	Dr. T. Ganesan, HoD/Automobile	Member
10	Dr. M. Prabhu, HoD/Biomedical	Member
11	Dr.N.Satish, HoD/IT	Member
12	Mr. A. G. Ramkumar, Administrative Officer	Administrative Staff
13	Karthik. S. IT	Student Member
14	Abithkumar. G, IT	Member from Alumni

Dr. T. Elango, Principal and Chairperson of IQAC welcomed the members for the 17th IQAC Meeting held at 11.00 am on 20.12.2022. The following agenda points were taken for discussion and consideration.

1. Confirmation of the minutes of the 16th IQAC meeting held on 22.08.2022.

The minutes of 16th meeting of IQAC circulated among the members was confirmed.

The following action taken report on the resolutions/decisions taken during 16th meeting of IQAC was presented by Dr.L.Selvarajan, Coordinator - IQAC.

S.No.	Points Discussed	Action Taken
1	NAAC-AQAR submission for the year 2022-2023.	Instructed all the criteria coordinators to consolidate the activities for AQAR submission for verification.
2	Publications and research grants from various organizations	Faculty members need to submit proposals seeking funding in emerging areas. Consultancy work need to be completed. HoDs are advised to convert PG projects into publications. Importance of patent was also discussed.

3	Performance of various academic activities and feedback analysis	Honors and Minors Degree programs are to be explained to the students. Ongoing Academic and co curricular activities discussed and approved
4	Academic and Infrastructure developments	Discussed various activities for academic and infrastructure development. The renovation of the seminar hall completed. Books added in library.
5	Introduction of New Program	The College has introduced the new program Artificial Intelligence & Machine Learning from the year 2022 - 23. Most of the faculty members have registered the PhD in January session 2023.

II. Minutes of the 17th IQAC Meeting

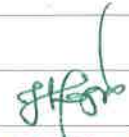

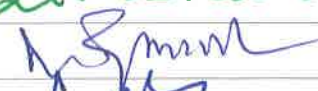
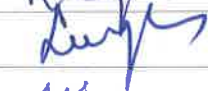






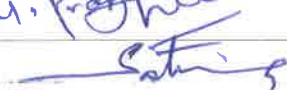

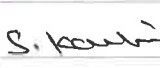

S. No.	Subject / Issue	Outcome of Discussion	Action to be taken
1	Review of action taken in the items mentioned in the previous meeting minutes.	It was informed that the previous IQAC meeting was held on 22.08.2022 at 11.a.m. After going through the minutes of meeting it was approved by the IQAC members. Action taken were reviewed and approved.	IQAC Coordinator
2	Online Courses swayam/ NPTEL	Institution encourage the students included first year and faculty member to enroll and take exams to empower themselves with updated knowledge.	Head of all the departments and faculty members
3	Review the outcome of faculty development training programs conducted to improve their subject domain and pedagogical skills.	Faculty Development Programs attended and conducted by faculty in each department were reviewed by the members.	Head of all the departments and faculty members
4	Review the status of student activities	Institution encourage the students to attend various workshop, internship, and paper presentation in other colleges. students participated in such activities were appreciated.	Head of all the departments and faculty members
5	Review of Quality Initiatives and adoption of best practices	Progress of Academic and Administrative Audits (AAA) for the AY 2022-23 is reviewed. Best practices followed were reviewed. Programs conducted on hands on training were appreciated	IQAC Coordinator

6	MoUs and other activities	Principal requested all the department to have more MoUs with various organization/industry. NSS and WEC activities were appreciated by the members	HoD's
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- Women Empowerment cell organized a programme “Enhancing Life Skills” on 22.11.2022.
- Principal requested all the department to have more MoUs with various organization/industry.
- NSS conducts Drug Awareness, Blood donation Camp and Awareness on Engineering Education

The meeting ended with vote of thanks by the IQAC Coordinator Dr. L. Selvarajan.

Members Attended:

S.No.	Name	Signature
1	Dr. T. Elango, Principal	
2	Dr. C. T. Sivakumar, Executive Officer	
3	Dr. J. Rajavel, Dean	
4	Dr. L. Selvarajan, Professor/Mechanical	
5	Dr. J. Stanly Jaya Prakash. HoD /CSE	
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11	Dr. N.Satish, HoD/IT	
12	Mr. A. G. Ramkumar, Administrative Officer	
13	Karthik. S. IT	
14	Abithkumar. B. IT	


IQAC COORDINATOR


CHAIR PERSON



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