



MAHENDRA INSTITUTE OF TECHNOLOGY

(Approved by AICTE-New Delhi, Affiliated to Anna University, Chennai)

Accredited by NAAC with "A" grade

Mahendhirapuri, Mallasamudram (W), Namakkal (DT)-637 503, Tamil Nadu

www.mahendratech.org, Ph:-04288-288527

INTERNAL QUALITY ASSURANCE CELL

MIT/Circular/IQAC/2022-2023/Meeting 19

03.04.2023


It is proposed to conduct Internal Quality Assurance Cell Meeting on Monday, 10th April 2023 at 11.00 a.m. The members are requested to make it convenient to attend the meeting.

Agenda:

- Review of action taken in the items mentioned in the previous meeting minutes.
- To approve the BOS, Academic council, exam and other bodies policies/feedback for autonomous framework and functioning.
- To discuss the academic results.
- Japanese Language.
- UTSAV Programme.

Thanking you

Yours faithfully


IQAC Coördinator

Copy to: Dean
AO office
All members




CHAIRPERSON

Dr.T. ELANGO, M.E., Ph., D., M.I.E.,
PRINCIPAL,
MAHENDRA INSTITUTE OF TECHNOLOGY
MAHENDHIRAPURI,
VADUGAPALAYAM POST,
NAMAKKAL - 637 503



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10.04.2023

Minutes of the 19th IQAC Meeting held at 11.00 am on 10.04.2023.

Members Attended:

S. No.	Name of the Member	Designation
1	Dr. T. Elango, Principal	Chairperson
2	Dr. C. T. Sivakumar, Executive Officer	Management Representative
3	Dr. J. Rajavel, Dean	Academic Expert
4	Dr. L. Selvarajan, Professor/Mechanical	IQAC Coordinator
5	Dr. J. Stanly Jaya Prakash, HoD /CSE	Member
6	Dr. K. Rajkumar, HoD/Mechanical	Member
7	Dr. S. Prabu, HoD/ECE	Member
8	Dr.N.Saravanakumar, HoD/EEE	Member
9	Dr. T. Ganesan, HoD/Automobile	Member
10	Dr. M. Prabhu, HoD/Biomedical	Member
11	Dr.N.Satish, Hod/IT	Member
12	Mr. A. G. Ramkumar, Administrative Officer	Administrative Staff
13	Karthik. S, IT	Student Member
14	Abithkumar. G, IT	Member from Alumni

Dr. T. Elango, Principal and Chairperson of IQAC welcomed the members to the 19th IQAC Meeting held at 11.00 am on 10th April 2023. The following agenda points were taken for discussion and consideration.

1. Confirmation of the minutes of the 18th IQAC meeting held on 13.02.2023.

The minutes of 18th meeting of IQAC circulated among the members was confirmed.



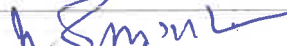











The action taken report on the resolutions/decisions taken during 18th meeting of IQAC was presented by the Dr. L. Selvarajan, Coordinator - IQAC.

S.No.	Points Discussed	Action Taken
1	Funded project and funding agencies.	Research proposals were sent to various funding such as SERB, AICTE.
2	Research and Development activities.	Journals and conference; progress in the preparation of paper for publication in the journals were noticed.
3	Student Mentoring and Support & Grievance Redressal Cell and Counseling and Guidance	Mentor mentee ratio is maintained. Training and career guidance programme were conducted by placement cell. Counselling is being done regularly
4	Review on fortnight attendance and syllabus coverage.	Principal advised about Fortnight attendance and syllabus report submitted by all departments.

II. Minutes of the 19th IQAC Meeting

S. No.	Subject / Issue	Outcome of Discussion	Action to be taken
1	To approve the BOS, Academic council, exam and other bodies policies/feedback for autonomous framework and functioning.	Committee suggested keeping not less than Anna university credits to all UG/PG courses and following the model curriculum of AICTE for syllabus and curriculum framework.	Head of all the departments and faculty members
2	To Discuss the academic results.	The action plan is presented to improve the results. It is planned to conduct cycle test at regular intervals apart from continuous assessment tests.	Head of all the departments and faculty members
3	Japanese Language	Principal suggested to start Japanese Language course for students	Training coordinator
4	UTSAV Programme.	Principal insisted all HoDs to encourage the students to participate in the events. A Faculty co-ordinator in each department shall follow the activities	Head of all the departments and faculty members
5	Internship and Industrial visit.	More number of students attended the internship under the guidance and Many of the departments are arranged the Industrial visit to gain knowledge about the industries.	Head of all the departments and faculty members

The meeting ended with vote of thanks by the IQAC Coordinator Dr. L. Selvarajan.

S.No.	Name	Signature
1	Dr. T. Elango, Principal	
2	Dr. C. T. Sivakumar, Executive Officer	
3	Dr. J. Rajavel, Dean	
4	Dr. L. Selvarajan, Professor/Mechanical	
5	Dr. J. Stanly Jaya Prakash, HoD /CSE	
6	Dr. K. Rajkumar, HoD/Mechanical	
7	Dr. S. Prabu, HoD/ECE	
8	Dr. N.Saravana kumar, HoD/EEE	
9	Dr. T. Ganesan, HoD/Automobile	
10	Dr. M. Prabhu, HoD/Biomedical	
11	Dr. N.Satish, HoD/IT	
12	Mr. A. G. Ramkumar, Administrative Officer	
13	Karthik, S. IT	
14	Abithkumar, G. IT	


IQAC COORDINATOR




CHAIR PERSON